

**WILLIAMSBURG
ARCHITECTURAL REVIEW BOARD MINUTES
Tuesday, January 10, 2006**

CALL TO ORDER AND ATTENDANCE

The regular semimonthly Architectural Review Board meeting was held on Tuesday, January 10, 2006, at 6:30 p.m. in the third Floor Conference Room of the Municipal Building.

Chairman Williams called the meeting to order. Present in addition to Mr. Williams were Board members Mr. Edwards, Mr. Quarles, Mr. Hertzler, Mr. Lane and Mr. Klee. Absent was Board Member Mr. Spence. Also present was Zoning Administrator Murphy.

ARB #06-001 CWF/140 Nassau Street – ADA Ramp & Handrails – Approved.

ARB #06-002 Greene/244 Yorkshire Drive – Fence – Approved.

ARB #06-004 Fairfield Inn & Suites/1402 Richmond Road – Roof – Approved.

Mr. Williams motioned to approve the consent agenda as presented.

Recorded vote on the motion:

Aye: Mr. Edwards, Mr. Quarles, Mr. Hertzler, Mr. Williams, Mr. Lane and Mr. Klee.
Nay: None.
Absent: Mr. Spence.
Abstain: Mr. Edwards and Mr. Klee from ARB 06-001 and Mr. Lane from ARB #06-002.

ARCHITECTURAL PRESERVATION DISTRICT

ARB #06-003 Williamsburg United Methodist Church/500 Jamestown Road – Exterior Changes & Sunken Garden

Ken Hook, Chairman of the Building Committee and Jim Wyatt, Business Manager presented the proposal to wrap the exterior wood brick mould of the windows with aluminum and to replace the sashes and jambs of 115 windows in the church with CPVC double hung white windows with a ¾" colonial simulated divided light grill on the interior and exterior with full screens. Mr. Hook noted the windows sashes and jambs are proposed to be replaced for the following reasons:

- High energy bills due to the loss of heating and cooling.
- Deterioration of the windows to a point where some windows can't be opened or closed properly.
- Peeling lead paint inside and outside of the existing windows.

A discussion followed with Board members clarifying with the applicant that the replacement windows will remove only the sashes and jambs with the wood frame, sills and brick mould remaining. Concern was expressed about the covering of the wooden brick mould with aluminum with Board members asking if this important detail could be retained and covered with Liquid Siding to retain the fabric of the Church. Mr. Hook agreed with the recommendation to retain the existing brick mould and cover it with Liquid Siding.

Mr. Klee motioned to approve the request to replace only the window sashes and jambs as submitted in the application conditioned upon the brick moulds and sills being coated with Liquid Siding instead of being wrapped with aluminum as proposed by the applicant. Mr. Quarles seconded the motion.

Recorded vote on the motion:

Aye: Mr. Edwards, Mr. Quarles, Mr. Hertzler, Mr. Williams, Mr. Lane and Mr. Klee.
Nay: None.
Absent: Mr. Spence.
Abstain: None.

Mr. Hook proceeded with the remaining items of the request noting the following:

- Replacement of 16 exterior doors with new fiberglass doors with light patterns to match those existing on the doors of the church. He noted that some doors have deteriorated to point where the bottoms are sagging, rotten, warped and are not sealing properly.
- Constructing a sunken garden to the right of the sanctuary as shown on the drawings to provide handicapped accessibility into the basement of the church for Respite Care which is located in room 111 of the basement.
- Replacing the windows adjacent to the sunken garden with larger windows to allow more light into the basement.
- The sunken garden will also help dry out the fellowship hall which has moisture problems.
- Applying Liquid Siding to the remaining areas of the church that are not brick and which were not coated with Liquid Siding under the previously approved application submitted in 2005.

A discussion followed concerning the new windows in the basement area with the applicant clarifying the top of the new windows would not extend above the top of the existing windows to retain the existing brickwork of the church.

Mr. Williams motioned to approve the remaining items of the request as submitted by the applicant. Mr. Klee seconded the request.

Recorded vote on the motion:

Aye: Mr. Edwards, Mr. Quarles, Mr. Hertzler, Mr. Williams, Mr. Lane and Mr. Klee.

Nay: None.

Absent: Mr. Spence.

Abstain: None.

CORRIDOR PROTECTION DISTRICT

ARB #06-005 Walgreens/1309 Richmond Road – New Pharmacy

Todd Bartok and Charles Newbaker presented the revised proposal based on comments at the last meeting noting the following:

- The parapet wall being 16 inches taller than the previous proposal to screen the mechanical equipment on the roof.
- The drive-thru area has moved from the rear of the building to the side of the building.
- Additional detailing has been added to the brickwork to break up the mass of the building.
- EFIS had been replaced with cementitious siding on the gable end of the drive-thru.

A lengthy discussion followed concerning the roof of the drive-thru, the entrance tower feature and its relationship to the streetscape, the height of the proposed windows and the use of metal awnings.

Mr. Hertzler expressed concern with the entrance tower element, the window height and projection of the metal awnings. He noted the importance of the building design and its relationship to the streetscape for this major intersection in the City.

Mr. Quarles expressed concern with approving metal awnings when the ***Design Review Guidelines*** require canvas awnings.

The applicant agreed to return at the next meeting with drawings addressing the following items discussed at this meeting:

- Redesign the entrance to incorporate a porch with brick columns.
- Prepare a design with a flat roof and a design with a gable roof for the entrance tower. The window in the entrance tower should be smaller and relate to the building.
- Provide a design that incorporates canvas awnings and asphalt shingles for the roof material on the porch, tower and drive-thru.
- Provide brick columns on the drive-thru. The roof of the drive-thru should relate to the entrance tower. A flat roof may be more appropriate.
- Provide landscaping (flower boxes, benches etc.) along the south and west sides of the building to break up the mass of the building.

- Provide details and colors of the cornices, columns, doors and windows.

CONCEPTUAL REVIEW

ARB SIGN

#06-001 Ripley's Believe It or Not/1735 Richmond Road

John Hopke, architect and Bill Lance, sign designer presented several conceptual sign designs based on zoning regulations and the ***Design Review Guidelines***. Mr. Lance noted a desire for the proposed signs for the theatre and museum to be different looking signs than what is currently located on the corridor.

Board members expressed concerns on the number of fonts, colors and size of the conceptual signs submitted for review with the application. Mr. Lance stated he understood the regulations better and would submit revised designs in the future.

The applicants thanked Board members for their suggestions and noted they would return at a future meeting with new sign designs.

ARB #06-006 Holiday Inn Patriot/3032 Richmond Road

Phillip Richardson, owner and Paul White, designer presented two schemes to alter and change the exterior of the hotel to conform to architectural desires of the parent company for renewal of the license agreement. Mr. Richardson noted the hotel was constructed in 1973. Mr. White noted Scheme "B" is different from Scheme "A" in that pre-finished metal infill panels are proposed to cover two windows in each bedroom as shown on the enclosed drawings. The major change to the hotel will involve removing the mansard roof on the front portion for replacement with an EFIS band to update the building.

After a discussion, Board members noted their preference to Scheme "A" without the EFIS cornice line on the rear hotel rooms' portion of the building.

Mr. Williams motioned to conceptually approve Scheme "A" without the EFIS cornice line on the rear hotel rooms' portion of the building. Mr. Klee seconded the motioned.

Recorded vote on the motion:

Aye: Mr. Edwards, Mr. Quarles, Mr. Hertzler, Mr. Williams, Mr. Lane and Mr. Klee.
Nay: None.
Absent: Mr. Spence.
Abstain: None.

Minutes December 13, 2005

The minutes were approved as presented.

Election of Officers for 2006

Mr. Hertzler made a motion seconded by Mr. Klee that Mr. Williams continue as Chairman of the Board with Mr. Spence as Vice-Chairman.

Bylaw Review

The ByLaws were approved with one minor change.

There being no further business, the meeting adjourned at 8:45 P.M.

Carolyn A. Murphy
Zoning Administrator